

Bulls Sox Academy

Lisle Maintenance Attendant

Job Description

Job Title: Lisle Maintenance Attendant
Location: Bulls/ Sox Academy in Lisle
Days of Week: The Academy is open 7 days a week
Shifts: Shifts typically range from 5-8 hours/day

Summary of Position:

The Bulls/Sox Academy in Lisle has a part-time maintenance staff responsible for the upkeep of the Academy during business hours, as well as cleaning the basketball courts, baseball turf and other projects during non-business hours. Duties may include, but are not limited to: janitorial duties (cleaning bathrooms, locker rooms, office areas, removing garbage), making small repairs around the Academy, cleaning the basketball courts using a 50lb. bar, cleaning the baseball turf using large area vacuum and carpet extractor, cleaning the turf barricades, and other small projects (painting, repairing holes, etc.). Hours are fairly flexible and range from 10-24 hours per week.

Duties:

- Cleaning bathrooms/locker rooms during business hours
- Maintaining a clean and presentable appearance of the Academy
- Removing garbage from facility
- Cleaning media center area
- Cleaning the office areas of the Academy
- Replacing light bulbs as necessary
- Clean the basketball court (remove any debris, dry mop, wet mop)
- Clean the baseball turf (remove any debris, use large area vacuum and extractor)
- Make small repairs to the Academy
- Paint projects throughout the year

Benefits:

- Excellent experience working on various projects within all aspects of the Bulls/Sox Academy
- First-hand experience with the inner workings and behind the scenes production of a youth sports facility
- Flexible hours

Qualifications:

- Must be willing to work on a flexible schedule
- Must be available to work nights and weekends. This includes possible overnight hours
- Must have organizational skills
- Must enjoy working with public
- Good written and verbal skills
- Must be a self starter
- Must have a positive attitude

Reporting Supervisor:

Rick Knipfer, Director of Facilities and Administration